**Paper Title**

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**الملخص**

يجب أن يظهر الملخص باللغة العربية أعلى نص الورقة وأسفل مساحة العنوان بحوالي 12 مم، وبطول لا يتجاوز 167.5 مم. كامل نص الملخص يجب أن يكتب باللغة العربية، ويجب أن لا يحتوي على أكثر من 400 كلمة. يترك فراغ قيمته 12 مم بينه وبين الملخص باللغة الانجليزية.

***Abstract*** -The abstract should appear at the top of the text, about 0.5 inch (12 mm) below the title area and no more than 6.6 inches (167.5 mm) in length. The abstract should contain no more than 400 words. All manuscripts must be in English. Leave a 0.5 inch (12 mm) space between the end of the Index Terms line and the beginning of the main text. Keyword: Enter up to 5 keywords separated by commas.

***Keywords -*** One, two, three, four, five

# **1. INTRODUCTION**

These guidelines include complete descriptions of the fonts, spacing, and related information for producing your paper manuscripts. Please follow them exactly.

# **2. Formatting your paper**

Papers should be formatted for standard A4 size (210 × 297 mm) paper. All printed material, including text, illustrations, and charts, must be kept within a print area of 172 mm (6.75 inches) wide by 247 mm (9.7 inches) high.

Do not write or print anything outside the print area. The top margin must be 25 mm (1 inch), except for the title page where top margin is 35 mm. The left margin must be 19 mm (0.75 inch). All text must be in a two-column format. Columns are to be 82 mm (3.25 inches) wide, with 8 mm (0.31 inch) space between them. Text must be fully justified.

# **3. Page title section**

The paper title (on the first page) should begin 35 mm (1-3/8 inches) from the top edge of the page, centered, all capital letters, and in 16 points, boldface type. The authors’ name(s) appear below the title in italics capital and lower case letters, and in 12 points. The authors’ affiliation(s) appear below the names in capital and lower case letters with 10 points font. Papers with multiple authors and affiliations may require two or more lines for this information.

# **4. Type-style and fonts**

The main writing style is Times-Roman font. In addition. Use a font that is no smaller than ten point type throughout the paper, including figure captions.

A font size of 12 points is recommended. Please also use 1.15 line spacing in your paper.

The first paragraph in each section should not be in- dented, but all the following paragraphs within the section should be indented as these paragraphs demonstrate.

# **5. Major headings**

Major headings, for example, “1. Introduction”, should appear in all capital letters, bold face, justified left in the column, with 18 points, and 6 points after. Use a period (“.”) after the heading number, not a colon.

**5.1. Subheadings**

Subheadings should appear in boldface capital and lower case letters. They should start at the left margin of the column with 12 points before, and 6 points after subheadings.

*5.1.1. Sub-subheadings*

Sub-subheadings, as in this paragraph, are discouraged. However, if you must use them, they should appear in italics lower case letters (with only the first letter from the first word capitalized). They should start at the left margin of the column with 12points before, and 3 points after.

**6. Printing your paper**

To test your paper before electronic submission, print your properly formatted text on high-quality A4 size white printer paper. Letter size (11 x 8.5 inches) will work too, but remember that the bottom edge of the paper will be 18 mm shorter so the formatting will seem to be off. Horizontal margins should be close to the A4 format since the difference is only 6mm. If the last page of your paper is only partially filled, arrange the columns so that they are evenly balanced if possible, rather than having one long column.

**7. Page numbering**

Please do NOTpaginate your paper. Page numbers, will be inserted when the paper is included in the Journal.

**8. Illustrations, Graphs and photographs**

Illustrations must appear within the designated margins. They may span the two columns.

All halftone illustrations must be clear in black and white. Color illustrations should have markers. Therefore, make sure that your illustrations are acceptable when printed in black and white.

Caption and number every illustration. Figures and tables should be numbered consecutively and separately from each other. The illustration number should be an Arabic number followed by a period. The caption itself should not be in bold and should be centered below the figure or justified left above the table.

Below is an example of how to include a figure.

Figure 1. Example of placing a figure with experimental results in sub-figures.

An example of including tables is illustrated below. Note that the caption here is on top of the illustration.

Table 1. Example of placing a table.

|  |  |  |  |
| --- | --- | --- | --- |
| Result | Result | Result | Result |
| 1 | 2 | 3 | 4 |

**9. Equations**

Number equations consecutively with Arabic numbers in parentheses placed at the right hand margin of each column. Following is an example

  (1)

**10. Footnotes**

Use footnotes sparingly (or not at all!) and place them at the bottom of the column on the page on which they are referenced. Use 9-point type, single-spaced. To help your readers, avoid using footnotes altogether and include necessary peripheral observations in the text (within parentheses, if you prefer, as in this sentence).

**11. Reference formatting**

List and number all bibliographical references at the end of the paper. The references can be numbered in alphabetical order or in order of appearance in the document. When referring to them in the text, type the corresponding reference number in square brackets as shown at the end of this sentence [1].

**12. References**

[1] M.N. Luis, H.D. Jones, and E.F. Edward, “Journal article title”, *Journal Name,* vol. 1, no. 3, pp. 625–30, Jun. 2000.

[2] F.J. Luis, H.D. Eves, and E.F. Edward, “Conference paper title”, in Proc. Conference Name, Location, Dates, vol. II, pp. 113–19.

[3] H.D. Eves, M.N. Luis, and E.F. Edward, *Book Title*, Publisher, Location, 2008, ISBN: 0-7643-1123.